To help you stay on track with upcoming deadlines, we have created a New Student Checklist of important tasks to complete prior to your arrival. We highly encourage you to download the checklist and review it at the beginning of each month for a reminder of approaching deadlines. You can even check off each task as you complete it.

**May 2023**

- Complete the New Student Module for May.
- **May 8:** Deadline to complete the housing application and supplemental Residential Learning Community application – both found on the Housing Portal. You will be notified of your housing assignment via your Tulane email by mid-July. Questions? Contact Housing and Residence Life.
- Complete the application for academic and housing accommodations. Request Accommodations through the Goldman Center for Student Accessibility and submit any necessary documentation. Your provider may use this form Provider Form. Questions? Contact the Goldman Center.
- Check your Tulane email regularly!

**June 2023**

- Complete the New Student Module for June.
- **June 2-14:** Request a roommate through the Housing Portal.
- **June 30:** Upload a photograph for your Splash Card (Tulane ID).
- If you had accommodations in high school, review the Transitioning to College information page.
- Check your Tulane email regularly!

**July 2023**

- Complete the New Student Module for July.
- **July 1:** Deadline to submit your final high school transcript to the Office of Undergraduate Admission.
- **July 2:** Deadline to upload your bio and photo for the 2023 New Student Book.
- **July 15:** Deadline for students living off campus to complete your Student Evacuation Plan in Gibson Online so you are prepared in the event of a weather emergency (students living on campus will have completed this in their housing application).
- **July 15:** Deadline to submit your immunization compliance form and/or vaccination records to The Health Center via Tulane’s Patient Portal.
- Contact the Goldman Center to register for the Accessibility Orientation if you have had your Welcome Meeting.
- Check your Tulane email regularly!

More checklist items on the next page!
New Student Checklist

August 2023

☐ Complete the New Student Module for August.

☐ August 1: Deadline to submit Advance Placement, International Baccalaureate, or Cambridge A-Level scores.

☐ August 15: Fall Tuition Bill Due. Tulane Accounts Receivable bills are paid through Gibson Online on the Billing tab. View your bill beginning July 15. Explore Financial Aid checklists and resources.

☐ August 15: Deadline to enroll in or opt out of the Tulane-sponsored Health Insurance Plan (T-SHIP). After you enroll in classes, please monitor your Tulane email for health insurance requirements and details. The enrollment and waiver process begins June 21.

☐ August 21: Deadline to complete the five required online wellness courses. Check your Tulane email in mid-July for instructions on completing these courses.

☐ August 25: Deadline to review or change your dining plan. All first-year students, whether they live on-campus or off-campus, will be automatically enrolled in the unlimited dining plan. You can change your dining plan by August 25 to avoid fees, and then until September 1 with fees added.

☐ Check your Tulane email regularly!

Lagniappe

In New Orleans, the word “lagniappe” means something extra. Below are some extra tasks to explore prior to your arrival on campus:

☐ Enter your chosen name and pronouns through Gibson Online.

☐ Review the Housing and Residence Life Community Living Standards.

☐ Review the Code of Student Conduct.

☐ Review the university computer and device recommendations.

☐ Check with Technology Connection, the Tulane campus computer store, for back-to-school computer specials with promotions from Apple and other manufacturers.

☐ Transfer your prescriptions to our on-campus Pharmacy.

Looking for a job on campus? All work study and non-work study student employment opportunities are posted on Handshake to search and apply. We also hold a Student Job Fair in the LCB on the 2nd day of classes. Remember to bring original documents (passport, SS card, or Birth Certificate) with you to campus to complete your I-9. You won’t be able to start working without one. Copies cannot be accepted. Visit Student Employment’s website for more information.