



New Student Checklist

To help you stay on track with upcoming deadlines, we have created a New Student Checklist of important tasks to complete prior to your arrival. We highly encourage you to download the checklist and review it at the beginning of each month for a reminder of approaching deadlines. You can even check off each task as you complete it.

May 2023

- Complete the New Student Module for May.
- May 8:** Deadline to complete the housing application and supplemental Residential Learning Community application – both found on the [Housing Portal](#). You will be notified of your housing assignment via your Tulane email by mid-July. Questions? Contact [Housing and Residence Life](#).
- Complete the application for academic and housing accommodations. [Request Accommodations](#) through the Goldman Center for Student Accessibility and submit any necessary documentation. Your provider may use this form [Provider Form](#). Questions? Contact the [Goldman Center](#).
- Check your Tulane email regularly!

June 2023

- Complete the New Student Module for June.
- June 2-14:** Request a roommate through the Housing Portal.
- June 30:** Upload a [photograph](#) for your Splash Card (Tulane ID).
- If you had accommodations in high school, review the [Transitioning to College information page](#).
- Check your Tulane email regularly!

July 2023

- Complete the New Student Module for July.
- July 1:** Deadline to submit your final high school transcript to the Office of Undergraduate Admission.
- July 2:** Deadline to upload your bio and photo for the [2023 New Student Book](#).
- July 15:** Deadline for students living off campus to complete your [Student Evacuation Plan](#) in Gibson Online so you are prepared in the event of a weather emergency (students living on campus will have completed this in their housing application).
- July 15:** Deadline to submit your [immunization compliance form](#) and/or vaccination records to The Health Center via Tulane's [Patient Portal](#).
- Contact the [Goldman Center](#) to register for the Accessibility Orientation if you have had your Welcome Meeting.
- Check your Tulane email regularly!

More checklist items on the next page!



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August 2023

- Complete the New Student Module for August.
- August 1:** Deadline to submit Advance Placement, International Baccalaureate, or Cambridge A-Level scores.
- August 15:** Fall Tuition Bill Due. Tulane Accounts Receivable bills are paid through [Gibson Online](#) on the Billing tab. View your bill beginning July 15. Explore [Financial Aid checklists and resources](#).
- August 15:** Deadline to enroll in or opt out of the [Tulane-sponsored Health Insurance Plan \(T-SHIP\)](#). After you enroll in classes, please monitor your Tulane email for [health insurance requirements](#) and details. The enrollment and waiver process begins June 21.
- August 21:** Deadline to complete the five required [online wellness courses](#). Check your Tulane email in mid-July for instructions on completing these courses.
- August 25:** Deadline to review or change your dining plan. All first-year students, whether they live on-campus or off-campus, will be automatically enrolled in the unlimited dining plan. You can change your dining plan by August 25 to avoid fees, and then until September 1 with fees added.
- Check your Tulane email regularly!

Lagniappe

In New Orleans, the word “lagniappe” means something extra. Below are some extra tasks to explore prior to your arrival on campus:

- Enter your [chosen name and pronouns](#) through Gibson Online.
- Review the Housing and Residence Life [Community Living Standards](#).
- Review the [Code of Student Conduct](#).
- Review the university [computer and device recommendations](#).
- Check with [Technology Connection](#), the Tulane campus computer store, for back-to-school computer specials with promotions from Apple and other manufacturers.
- Transfer your prescriptions to our on-campus [Pharmacy](#).

Looking for a job on campus? All work study and non-work study student employment opportunities are posted on [Handshake](#) to search and apply. We also hold a Student Job Fair in the LCB on the 2nd day of classes. Remember to bring original documents (passport, SS card, or Birth Certificate) with you to campus to complete your I-9. You won't be able to start working without one. Copies cannot be accepted. Visit [Student Employment's website](#) for more information.

Newcomb-Tulane College

First-Year Experience

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